Meeting commenced: 7:10pm

1. **Attendees:**
Rebecca Keft-Martiniello, Kim Morris, Kathryn Hadley, Simone Howley, Robert Cusack, Sue McCartney, Kerryn Morrison, Elizabeth Schott, Sean Kendall, Patricia Davis.

2. **Apologies:**
Patty Rose, Peter Benton, Justin Kennedy, Claire Tuckerman

3. **Confirmation of previous minutes:**
Previous minutes approved and confirmed by Elizabeth Schott seconded by Kim Morris.

4. **Business Arising:**
   a. **Parent payments to P&C bank accounts**
      Deferred until next month.
   b. **P&C Post Office Box**
      The P&C mailbox has been arranged - PO Box 415 Figtree NSW 2525. There are 4 keys so that each sub-committee will also have access to the mailbox. This will enable the P&C to access mail during the school holidays (in particular the January holidays). Each committee will need to determine who they will update the address with. Mail will still be received at the school if addresses are not changed.
   c. **Research results from BBQ, Urns, Fluoro vests and drink containers**
      The various items were researched
      - Sean Kendall has found a 4 burner, flat plate BBQ, with removable legs to make transporting easier. BBQ is $x from X in Campbelltown. Sean to purchase and collect during the holidays.
      - Sue purchased $40 large drink container from BCF, last one in stock.
      - Still looking for hot water urns to replace P&C owned urns.
      - Patricia Davis to purchase 4 fluro vests from Bunnings at $6 each.
      - Patricia Davis to purchase extension cords and power boards for the P&C. Sue will arrange for cords and boards to be tested and tagged.
      - All purchases to be made before the District Cross Country Canteen (1 May)
   d. **Fans for canteen**
      To be deferred until next meeting
   e. **Music program**
      The school is currently taking stocktake of available programs. Any information in regards to programs in our area can be forwarded to the school principal, Mr Robert Cusack. The school will need to determine what is available, how it would

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fit into the current schedule and what would not be included to make room. This item will be removed from the ongoing agenda for P&C until there is something new to report.

f. Parent skill list
Note has been produced by Becky Keft-Martiniello. It will be sent out to parents in the Tallong, early Term 2.

g. Signage around the school
Kym Morris will contact a family friend who is a tradesman to see if they can make a simple pine log post with attached signs (or similar) at minimal price.

h. School dance/disco
Dance2BFit have been booked for Friday 12 September 2014. Students voted on the theme of Pyjamas. We will be fancying up the theme by making it a Glamour Pyjama Disco. Instead of glo sticks this year, we will have dress up boxes outside with hats, boas and other dress-ups for photos to be taken before they walk the red carpet to enter the disco. Students will be able to collect their photos with their party bags at the end of the dance.
Kathryn Hadley will look into the cost of hiring a photo booth for use on the night.

i. New seating around the school/seating from the pre-school
The new seating purchased from our government grant is waiting on the rain to stop and should be installed over the school holidays or early term 2. The seating purchased from the local pre-school has been collected by the McCartney’s and installed in the infants playground around the play equipment. Thank you to the McCartney’s and Mr Justin Kennedy.

j. Recycle bins
Robert will look into recycling under the current rubbish contract. Robert will also check with Figtree Height Public School as to how they have arranged recycling bins for the school. To report at the next meeting.

5. General Business:

a. Confirmation of Auxiliary 2014 positions
The Auxiliary AGM was held on 1 April 2014. A big thank you was given to Lauren Thompson for all her assistance and work over the last couple of years. She will be missed as her family are moving to a new school.

New office bearers for 2014:
- Convenor – Mrs Kerryn Morrison
- Secretary – Mrs Sue McCartney (with Elen Santarelli as back-up)
- Treasurer – Mrs Shari Kelly

All positions confirmed. Moved by Sue McCartney, seconded by Patricia Davis. All in agreement.

b. District Cross Country Canteen
The District Cross Country will be held at Kembla Joggers on Thursday 1 May. A note has been sent out to parents asking for helpers on the day. Feedback from last year included including more fruit and the inclusion of salad wraps for sale. There was also a question around whether caffeinated soft drinks should be sold. For this year’s canteen we will be selling watermelon/oranges, however will not be adding wraps to the menu. We will be limiting the purchase of caffeinated soft drinks to the adults. This will be our last year to run the canteen, as it will move onto another tender for next year.

c. Lindsay Park Yellow Pages
The Lindsay Park Yellow pages will be advertised in Term 2. The concept is for the school community to be able to support our families by choosing their business. It is not expected that businesses offer some discount or benefit for the school community, however they can if they wish. Elisa Brinton will be putting together the book, which will include important information for the school in the covers. Depending on the number of participants we will either print in-house and purchase replacement toner or get it printed professionally.

d. Notes about school events – students leaving after the event
There was some concern with parents who were not aware that students could be taken home after the Cross Country. The Department of Education policy is that students should be at school for the full day and cannot promote parents taking students home early. Parents will be reminded that if they do choose to take students home early they must sign them out. Department of Education policy also states that parents should apply to the principal prior to taking students out of school for extended periods (ie travel during school term). Where the period is over 10 days, parents should apply for an absence exemption with the school principal.

e. Fete 2015
The date for the 2015 Fete will be Saturday 24 October 2015. Rides will be booked as soon as possible to ensure we lock in our usual providers. A note will go into the Tallong in Term 2 looking for a coordinator (or coordinators) for the Fete. Next meeting discussions will commence on the time of the day to hold the event.

f. Dollarmite accounts with the Commonwealth Bank
Simone Hadley will write a note to parents to get expressions of interest in participating in the School Banking program. If there is sufficient interest, Simone has volunteered to run the program.

g. Alternate contact for school
The school does have a mobile phone that can be promoted if the school loses phones in the future. This number will be promoted on SchoolBag if needed.

h. Grandparents Day

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Auxiliary is organising the tea and coffee for the event. The school has ordered 2 slab cakes and some P&C/Auxiliary members will be baking for the day.

i. **Government grant for COLA**
Final paperwork has been received by Community Building Partnership. This is grant is now finalised and no further correspondence will be required.

j. **Playgroup room**
The playgroup have found a new premise and will be moving to Figtree Scout Hall.

k. **New classroom for 1C**
One of the windows in this classroom is currently painted closed, preventing the window from opening. This will be fixed. The air-conditioning will be moved once the rain stops.

l. **Feedback from School Cross Country carnival cake stall**
Feedback was provided in regards to the cake stall at the cross country carnival. The parent was expressing concern in the amount of fundraising held around the sale of sugary treats.
Discussion was held around the function of the cake stall (a Lindsay Park tradition), which was to provide refreshments for visiting parents and grandparents, not necessarily for the students, and what types of food is sold at the stall. The cake stall did include fruit and water. Discussion was held around how we can phrase our request to parents that will encourage them to cook what they consider appropriate treats for the school. We do have some parents who cook gluten-free, egg-free, and dairy-free treats for stalls to enable their children to participate. We will be more overt in our requests in future.

m. **Perception of P&C**
Feedback has been received informally in the playground that the P&C is perceived as being unappreciative and unaccepting of ideas and support of other parents in the school. Discussion was held on ways in which we can try to dispel these perceptions and encourage more parents to join the P&C either at regular meetings, receiving minutes through the mailing list or assisting at events.

Becky Keft-Martiniello will produce posters to put around the school to explain more about the P&C, how it works and how parents can get involved.

6. **Correspondence In:**
   - Bank Statement, receipt of payment to school for seating, updated contact details for P&C from parents, emails for agenda items.

7. **Correspondence Out:**
   - Minutes, agenda, Tallong article, email request for baked goods for Cross Country stall; note to parents for updating contacts

8. **Principal’s Report:**
9. **Treasurer’s Report:**

Refer attached. Cashbook balance of $9289.12
Treasurer’s Report approved by Sue McCartney seconded by Kerryn Morrison.

10. **Canteen Committee Report:**

Canteen Committee meeting to be held on Monday 5 May at 9am. A message will be sent out to the school community inviting all parents to the meeting. Items on the agenda include:

- A letter has been received by the school in regards to the amount of sugary foods sold in the canteen. Discussion will be held at the canteen meeting reviewing the amount of sugary treats in the canteen and what could be sold in replacement.
- We need to decide what will be purchased with the grant received from the Canteen Association to provide “Green” rated options in the menu.

The local council health inspector came out for our regular Health and Safety inspection. We passed the inspection with only one minor item, which was immediately fixed.

Cashbook balance of $15841.15, as at end March 2014.
Canteen Report approved by Patricia Davis, seconded by Becky Keft-Martinello.

11. **Auxiliary Report:**

Refer attached. Cashbook balance of $8,019.98 as at end March 2014.

Discussion was held on the Auxiliary suggestion to be involved in the Captain Starlight Smile Project, where the SRC would promote and reward acts of kindness in the month of May (via stickers for the student) and the P&C Auxiliary sub-committee would donate to the Starlight Foundation. It was decided that this would not be run this year, however we will still be donating to the Starlight Foundation as part of the Spellathon. We will look to promote the Smile Project next year.
Auxiliary Report approved by Rebecca Keft-Martinello, seconded by Patricia Davis.

12. **Uniform Committee Report:**

No report provided this month. Stocktake was undertaken when the uniform shop moved into the school hall.

**Meeting Closed 10.05pm**
Next meeting scheduled for Tuesday 13th May 2014 @ 7pm in the library.