Meeting commenced: 7:20pm

1. Attendees:
Sue McCartney, Gillian Lyons, Kerryn Morrison, Joel Thompson, Robert Cusack, Rebecca Keft-Martinello, Elizabeth Schott, Vi Richardson, Kim Morris, Jill Bell, Sean Kendall, Patricia Davis, Clare Tuckerman, Justin Kennedy

2. Apologies:
Suzanne Walker, Patty Rose, Peter Benton

3. Confirmation of previous minutes:
Update to attendees of previous minutes to include Rebecca Keft –Martinello.
Previous minutes approved and confirmed by Patricia Davis seconded by Joel Thompson.

4. Business Arising:

a. Parent payments to P&C bank accounts
   Item carried over from the previous month.
   Pay-Pal - The P&C could set up a pay-pal account to enable purchases for uniforms. There is a 2% fee from pay-pal for all transactions that the purchaser would need to add to the total price.
   Direct debit to bank account – There has been a blocker in the past that an account with dual signatories required could not have online banking. It is believed that this has changed and so could be an option
   Access to internet and computer – the P&C would require access to a computer and internet access for this to work, which we do not currently have either. Oak Flats school have online payments for their P&C, Mr Cusack will contact the school to find out how it works and report back to the next meeting.
   Any changes to the way payment is made could only be made if the volunteers for those payments are comfortable with the change. Information will continue to be collated and if a suitable option is found, the relevant parties (the Uniform Shop Committee in particular) will be contacted for their opinion.

b. P&C Post Office Box
   The motion for a PO Box at Figtree Post Office was past at the February meeting. Patricia Davis will be arranging the mailbox on 19 March. The mailbox will have 4 keys so that each sub-committee will also have access to the mailbox. (update – mailbox is arranged PO Box 415 Figtree NSW 2525)

c. Back to school BBQ update
   The Back to School BBQ was a great success. Thank you to the teachers for talking with us about the upcoming year for our children. Although the intent of the evening was a social one, we made a profit of almost $1,500. Thank you to Sue McCartney and Kerryn Morrison for organising the night.
   Feedback was provided from the night:
   - The current P&C BBQ is not suited for such volume of cooking. The oil ran down the back of the BBQ and caused a small fire. Suggested that we research prices for a flat plate BBQ, which is more portable than our current one. Sean Kendall to research for next meeting.

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• We need more drink containers. In the past we have hired from McDonalds for the evening, however they are often dirty when collected. Suggested that we research prices to purchase 2 drink containers for future use.
• One of the P&C urns is old and in bad condition and the other leaks, suggested research prices to replace the urns for future events. Gillian Lyons to research
• We struggled for volunteers at times during the night, had volunteers assist who had not replied to be rostered for various reasons and were informed of some volunteers who were rostered on but were informed by other volunteers that they were not needed. This is very concerning to the organisers as there are always tasks for volunteers. In future the coordinators will be clearly identified and all volunteers are to report to the coordinator in future to prevent this happening again. Patricia Davis to research costs for fluro vests for identification of coordinators, Robert Cusack to reply to the concerned volunteers.
• Future requests and rostering will explain the minimum number of volunteers required for each station and a reminder to swap at the end of your allocated shift so that we can all have the fun of helping our school community.

d. Bunnings BBQ update
Thank you to Patty Rose and all the volunteers who manned the station on the day. We raised $1,300. Bunnings paid for their staff to come out and get a sausage sizzle and drink from us, which was wonderful and boosted our profits for the day. A Thank you card has been sent to the Bunnings Events Coordinator.

e. Seniors School bag area
Hooks have been attached to the outside wall of the year 5/6 classrooms to get the bags off the steps and the ground. An awning was researched to go across the area between the two stairs, however the cost to meet department requirements is too expensive for the school and P&C at this time.

f. Flyscreens for classroom windows
This will happen in the next couple of weeks.

g. Music program
To be deferred to next meeting

h. Parent skill list
Rebecca Keft – Martinello tabled a draft note to go out to parents to ask about current skills, talents, hobbies, interests, etc that they or other family members may have that they would be willing to share with the students at Lindsay Park. Feedback was provided and Rebecca will bring an updated version to the next meeting.

i. Signage around the school
Originally discussed at the February meeting, a suggestion was made for a sign post to go near the play equipment to direct visitors to the important buildings of the school (Office, Library, Canteen, etc). One company provided a quote to have one post with 6 signs attached for $2,640. Other options will be researched and presented at a future meeting.

j. School dance/disco
The P&C would like the SRC to talk with the students across the school to determine this year’s theme for the school disco. Robert to ask Mrs Bond to book Dance2BFit for the night. (Update – Dance to be fit have been booked for Friday 12 September 2014)
k. Production of school map for use in P&C meetings
Justin Kennedy has provided maps to be used during P&C meetings when discussing buildings around the school. Patricia Davis will have maps laminated and available for each meeting.

l. Eating arrangements for Primary students
Robert discussed the concerns with the Primary teachers and the students are now able to eat with their friends regardless of their class.

m. Wish list from the school for P&C
At the beginning of each year the P&C usually asks for a wish list from the school as to what they may wish the P&C to contribute to, or fundraise for. This year the school wishes to wait until after the new syllabus has settled before purchasing items that may not needed.

5. General Business:
   a. Playground seating from local preschool
   We have been offered a chance to purchase some aluminium picnic table and chairs from one of the local preschools. The seating is in very good condition, the seats are just too small for the smaller preschool students to sit comfortable at the table, however they are perfect for our students. Motion passed to purchase seating by Patricia Davis, seconded by Kerryn Morrison, all in favour. Cheque to be written and delivered during the week and arrangement made to collect the seats and deliver to the school.

   b. Lunch bags
   Sticky Beak lunch bags have updated their options, with colour binding on the bags. Discussed running another fundraiser for the bags, however we still have approx. 30 bags for sale in the uniform shop. Need to promote current bags first, and sell stock, before we run a new fundraiser with the new options. Suggestion that the lunch bags be added to the uniform shop price list, will look at this with when the price list is next revised.

   c. Hot cross buns
   Letter received by P&C about a hot cross bun fundraiser through Bakers Delight. Discussed various options for running a fundraiser, however decided there was enough in our fundraising calendar for the moment. We will schedule a Bakers Delight fundraiser into our calendar for 2015.

   d. Government grants
   Patricia Davis is collating a table of all known government grants, the conditions, deadlines, etc. This information can be used for future years so that we can plan ahead for any future needs. Once completed it will be circulated to the membership.

   e. Curry fundraiser
   An email was received from Jazadal Cuisine, who had a stall at our last fete selling delicious curries. They do fundraising in the form of a curry drive, with $3 of every curry donated to the school. We will look to do this towards the middle of the year.

   f. Scout dollar for drought
   The school was approached by three students of the school who are working towards one of their scouting badges and wished to fundraise for “Dollar for Drought”. The P&C were informed to ensure it would not clash or affect any fundraising the P&C is doing. The students will be informed that the P&C is happy for their fundraising to occur.

   g. Starlight foundation
   If you would like a copy of the minutes with reports attached, please contact Lindsay Park P&C: pandclpps@gmail.com
A email was sent by a family in our school community who wondered if the P&C would be willing to assist with fundraising for the Starlight Foundation who have helped and supported this family in the part. The P&C agreed that we would like to support this organisation. Last year the proceeds from the Spellathon were split between the school and Kidswish, it was discussed that we could do the same this year with the Starlight Foundation. It was also discussed that we could ask the school community in the future if there were other organisations that have supported school families that we could assist with future Spellathons. This will be discussed closer to the Spellathon.

h. School bag app reminder
A request was made that we remind parents, especially our new parents, that the School Bag app is available and that important messages are communicated through this channel. There are currently 500 subscribers to the app. Robert will mention in the next Tallong.

i. Recycle bins
To be deferred to the next meeting.

6. Correspondence In:
   - Emails and facebook responses for BBQ
   - Bunnings BBQ helpers request
   - Sticky beaks lunch bags email
   - Jazadal Cuisine email
   - Bakers Delight Hot Cross Bun drive letter
   - Global Funding letters
   - Community Building Partnership Grant emails

7. Correspondence Out:
   - BBQ notes, emails, Facebook requests, Minutes from previous meeting, agenda for AGM and March meeting, Bunnings BBQ Correspondence, Community Building Partnership Grant paperwork, Thank you card to Bunnings

8. Principal's Report:
Refer attached.

9. Treasurer’s Report:
Refer attached. Cashbook balance of $12,595.17
Treasurer’s Report approved by Kim Morris seconded by Sue McCartney.

NOTE: Signatories need amendment to reflect new executive position. Signatories are: Sue McCartney, Patricia Davis and Sean Kendall. All other signatories to be removed. Sean Kendall to action.

10. Canteen Committee Report:
Cashbook balance of $14736.19, as at end February 2014.

Canteen needs fans mounted on the walls due to the heat and humidity during summer. Paul Davis to research options and pricing to present to the next meeting.
Canteen Report approved by Sue McCartney, seconded by Joel Thompson.

NOTE: Signatories need amendment to reflect new policy. Signatories are: Sean Kendall, Sue McCartney, Elizabeth Schott, Robert Cusack, and Marilyn Bond. All other signatories to be removed. Sean Kendall to action

11. Auxiliary Report:

Refer attached. Cashbook balance of $8,066.11 as at 20/02/2014
Auxiliary Report approved by Rebecca Keft-Martinello, seconded by Joel Thompson.
Auxiliary AGM to be held next month (April 2014)

12. Uniform Committee Report:

Sales have trickled in over the last month. The football socks have arrived. They are in two sizes and will cost $10 each pair. A notice has been printed in the Tallong to notify parents.

The bank balance as at 07/03/2014 is $1,772.21. There is one outstanding invoice of $792.00 which will be paid this week. We are waiting on delivery of short sleeve shirts and micro-fibre jackets.

Meeting Closed 9.36pm
Next meeting scheduled for Tuesday 8th April 2013 @ 7pm in the library.