Meeting commenced: 7:05pm

1. **Attendees:**
Sue McCartney, Kerryn Morrison, Simone Howley, Kim Morris, Marle Sampson, Jill Bell, Nadine Forster, Merindi Belarski, Vi Richardson, Virginia Lautrec, Sean Kendall, Becky Keft-Martiniello, Paul Davis, Patricia Davis and Robert Cusack (Principal).

2. **Apologies:**
Michael Kiely, Peter Benten

3. **Confirmation of previous minutes:**
Previous minutes were not available in time for the meeting

4. **Business Arising:**
   a. **Signage around the school**
   Signs will be installed over the school holidays. Awning for the front of Stage 3 building will be requoted and sent to P&C for approval.

   b. **Lunch Bags**
   Lunch bags have been received and handed out to students who ordered. One bag was received with the stitching not finished, Stickybeaks were contacted and a replacement bag was received within the week. This item is finalised.

   c. **Uniforms for school representatives**
   Discussion was held on whether we need to add a tie and a different shirt for our school representatives. It was decided that these additions would be moving too far away from our normal uniform. Seeing photos of our school captains in the blazers for ANZAC Day it was decided that this was enough and looked very professional. This item is finalised

5. **General Business:**
   a. **School parking/drop-off zone**
   There are ongoing concerns with parents parking in the drop-off zone at the front of the school, with a queue forming down the street whilst parents wait for a free spot. Parents are also stopping on the pedestrian crossing to let children out near the gate, which is unsafe for children. Notes have been sent home to advise of how the drop-off zone works and the consequences/penalties of using the spot incorrectly, rangers have been contacted to advise them of those using the spot incorrectly. This has not changed the behaviour of some parents. Other options discussed include:
   - Contacting the council traffic committee to discuss expanding the drop-off zone by 3-4 spots (however this will reduce parking spots)
   - Information signs obtained from council to remind people of the conditions of the drop-off zone
   - Provide a map to all parents of alternate parking places within walking distance of the school to reduce traffic in Thames St

   b. **Minuting information from other reports**
   It was noted that the sub-committee reports are not published on the school website, however anyone can request a copy of all reports if they are not already on the mailing list. It was decided that where important information is included in a sub-committee report, this should be also included in the main minutes (ie where the P&C have donated to other charities, or purchases of large items).
c. School Banking update
Thank you to Simone Howley for starting the school banking program. Her training as the school coordinator is in progress. There are currently 30-35 students who are signed up with the school. Simone collects the books and money on Friday, banks the money that day and returns the books to the school on Tuesday.

d. Fishpond
Request was made to the school to put mesh, or some cover over the fishpond to prevent younger children from climbing/falling into the pond. Robert will look into it.

6. Correspondence In:
   - Bank Statements, agenda items, Unanderra Hardware man fundraiser information, smart gift ideas fundraising, other fundraising flyers

7. Correspondence Out:
   - Minutes, agenda, lunchbags

8. Principal's Report:
Report attached.

9. Treasurer’s Report:
Report attached. Cashbook balance as at 9/6/15 of $ 9,199.26

10. Canteen Committee Report:
Question around whether canteen volunteers are required to monitor quantities of student purchases. We can’t apply a general rule on quantities, it is up to the volunteers to use their common sense when serving.

11. Auxiliary Report:
No meeting held since the last P&C meeting.

12. Uniform Committee Report:
It’s been a hectic month with winter uniform sales. We’ve had a few parents requesting long sleeve yellow polo shirts therefore I am in the process of sourcing these to accommodate the demand. Any change to the school uniform will need to be presented to a P&C meeting/School Principal for a decision to be made. At this stage the P&C does not feel along sleeve sports top is needed.
Bank Balance as at 05/06/15 - $ 3823.58. There are no outstanding invoices.

13. Fete Committee Report:
Next Fete meeting will be held on 26 May at 9.30am.

Meeting Closed 8.29pm
Next meeting scheduled for Tuesday 14th July 2015 @ 7pm in the library.